

# The Union League Club New York, New York



## General Manager

Founded in 1863 by a group of concerned citizens to help preserve the Union, The Union League Club is recognized as a conservative bastion of New York that remains “a private organization of social nature,” dedicated to national integrity, civic purpose and gracious company. The Club contains 60 bedrooms for members and guests, a variety of meeting rooms for business and social functions, and one of the most extensive club reference and lending libraries in New York City. The Union League Club’s Public Affairs program regularly hosts events featuring presidents, prime ministers, diplomats, military leaders and luminaries from the fields of government, commerce and the arts. An active speaker program includes Public Affairs forums which have hosted outstanding speakers on current events since the 1880’s as well as library events with notable authors. The Clubhouse features the finest Billiards Room in New York City with antique tables as well as a regulation snooker table and a fitness center with all of the amenities of a first class sports club, including international squash courts. The Union League is also home to a distinguished art collection and an art gallery with rotating exhibits.

Open year round from 7:30 a.m. to 12:30 a.m., the Club serves breakfast seven days a week and serves lunch and dinner five days a week, Monday through Friday. The fitness center is open daily from 5:00 a.m. to 10:00 p.m. The Club features 14 private meeting and dining rooms that can serve both intimate and large functions. The largest rooms are the Lincoln Hall banquet room (280 occupancy) and the Main Dining Room (160 occupancy). The Union League Club has plans to renovate all 60 guest rooms and expand the fitness center. Annual gross revenues are \$13 million. Food and beverage sales total \$5.4 million. There are approximately 96 year round employees with staff reaching approximately 118 in the height of the holiday season.

The General Manager has full responsibility for all aspects of club operations, reporting to the Club President and Board of Governors. He/she will lead the management team which includes the Executive Chef, F&B Manager, Beverage Manager, Director of Catering, Event Coordinator, Director of Admissions, Director of Rooms, Squash Pro, Front Door Captain, Engineer and Controller. The General Manager will also indirectly supervise all employees of the Club and will interact with the membership, both through the Club’s committee structure and through daily contact.

This position requires a leader with proven guest room expertise and capital project experience to oversee planned and future renovations. The successful candidate must have proven experience in leading, managing, and motivating a city club and its staff. A seasoned and intelligent individual is required to discuss and manage all aspects of the Club’s operations as well as communicate effectively with the Board, Committees, staff and a NY-sophisticated and politically conservative membership. A track record in event promotions is highly desired to grow the event revenue at the Club. The candidate will be excellent at helping to support an effective, engaged committee system and establishing clear channels of communications and policies to facilitate membership requests to management and the staff.

Candidates must be technically sound in creating and defining a service culture that pervades the entire organization and be team builders at their core, with a keen ability to develop a cohesive management team and ensure effective cross departmental communication. Successful budgeting, a solid understanding of Club financials and effective internal controls will be successes of top candidates as well.

The General Manager will have a visible presence, gravitas and sophistication required to command the respect of all constituencies along with an affable personality. Ideal candidates will be politically savvy; able to lead with a deft hand and communicate effectively with the membership and guests of this prestigious city club.

Compensation: The Club will offer a competitive compensation plan, along with standard benefits and perks.

Interested and qualified candidates should complete the online candidate profile form and submit a compelling cover letter and resume for consideration at <http://denehyctp.com/submissions/>. If you have any questions or need further assistance, please email Alison Savona at [alison@denehyctp.com](mailto:alison@denehyctp.com)

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