



American Yacht Club – Rye, New York

Assistant General Manager

Established in 1883, the American Yacht Club is a family oriented private club, located on Milton Point on the Long Island Sound in Rye, New York. The Club is known as one of the premier yacht clubs in the world, ranking very high in the United States for its renowned sailing program. In the Club's fleet have been America's Cup Defenders, Trans-Atlantic and Bermuda Race winners. Its sailors have been Long Island Sound, North American and World Champions in a number of classes. Outside of sailing, Members enjoy tennis, paddle tennis, aquatics, formal and informal dining options, a private beach, access to off-premise skeet and trap, kayaking, paddle boarding and windsurfing. There is a host of social club programming for families to enjoy including junior programming and summer camp for the children.

The Club is open eleven months, closed in January. The clubhouse features a number of dining options including the East Bar Dining Room (150), Formal Dining Room (80), Library (15), Living Room (50), Sailor/East Bar (40), formal and informal terraces and the Ballroom for events (180). There is also a waterfront snack bar that operates seven days a week from Memorial Day to Labor Day. From April – October the Club is open for lunch and dinner service five days a week and from November – March offers food and beverage service four days a week. Gross revenues total \$8.2 million, with food and beverage contributing \$2 million. Twenty-five percent (25%) of food and beverage revenues are generated through private event sales. There are approximately 200 employees during the height of the season, 65 year round, and staff housing for up to 10 employees. The Club currently has 1,001 members.

Reporting to the General Manager, the Assistant General Manager will have responsibility of day to day clubhouse operations with emphasis on dining services, housekeeping, locker rooms and staffing. The Assistant General Manager will oversee the supervisory roles of the Dining Room Manager and Bar Manager, as well as all food and beverage service staff, locker room, and housekeeping and front desk staff. He/she will work cooperatively with other department heads including the Executive Chef and Catering Director and also oversee the execution of private events. Opportunities will be available to assist the General Manager with special projects and capital improvements.

The Assistant General Manager must be a hands-on and team oriented manager who can deliver a consistent and high quality dining experience. Improving the overall member experience through revitalizing service as a result of rigorous staff training will be key to the success of the new AGM. He/she will oversee recruiting and training of year round and seasonal staff and look forward to developing a deeply committed culture of service and training focused on member satisfaction, member recognition and member preferences. The ability to proactively and effectively communicate cross departmentally is key as is being able to take a fresh look at operations and determine where new standards and procedures may be needed to bring improved organization, structure and efficiencies to clubhouse operations.

The Assistant General Manager must exhibit a high level of personal and professional decorum and be outgoing, genuine and personable. This position is highly visible and will look forward to engaging with the membership on a daily basis. The ideal candidate will have private club experience, be a student of the industry with a deep understanding and passion for food, wine, service and current best practices. This position will be responsible for building a successful wine and beverage program to compliment its terrific food programming. This is an excellent opportunity for career advancement as the General Manager will be very supportive of professional development and coaching. Other ideal characteristics of the successful candidate include having an excellent eye for detail, creativity, open-mindedness and possessing a strong work ethic.

Interested and qualified candidates should complete the online candidate profile form and submit a compelling cover letter specific to this opportunity and resume for consideration at <http://denehyctp.com/submissions/>. If you have any questions or would like to recommend a candidate, please contact Alison Savona at 203.319.8228 or by email at alison@denehyctp.com.



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