

## Menlo Circus Club - Atherton, California

## **General Manager**

Opened in 1923, the historic Menlo Circus Club is a premier equestrian and field club in the community of Atherton, California. Over the years, the Club has hosted generations of members and their families in an informally elegant atmosphere. The Club's campus sits on 30 acres on the peninsula south of San Francisco and on the northern edge of Silicon Valley and Palo Alto. Forbes Magazine ranks Atherton, CA (*population: 6,900*) as second on its list of America's Most Expensive ZIP Codes.

The Club's amenities, culture, and programming reflect a true neighborhood club with heavy usage and a majority of members living within ten miles of the property. The recently refurbished 38,000 square foot Clubhouse is open year-round. Other club amenities and services offered include: 13 tennis courts (two clay), a recently completed year-round heated outdoor junior Olympic swimming pool plus a diving well and children's pool, a recently doubled and refurbished fitness center, fine and informal dining, a children's playground and playroom and a variety of social programming and events for all segments of the membership. The Club hosts many equestrian events including summer polo matches including the "Super Bowl" of horse shows, the Menlo Charity Horse Show. This event is held every August and features the best hunter class horses and their riders from all over the world. The Club's stable hosts 66 stalls and an elegant barn reception area. Additional equestrian training facilities include a covered and an outdoor riding rink. Gross revenues of the corporation are projected to be over \$8.5 million with food and beverage revenues accounting for \$3.9 million.

The General Manager operates under the GM/COO model and is responsible for creating and managing operations and member programming consistent with the direction and policies established by the Board of Directors as well as by the By-laws and Rules and Regulations of the Club. The General Manager leads all staff including the Barn Manager, Head Tennis Professional, Director of Fitness and Swimming, Executive Chef, Food Service Manager, Controller, Human Resource Director, and Facilities Maintenance Supervisor. The General Manager will also oversee approximately 150 employees in season and 80 year-round. He/she will establish and implement outstanding standards for programs and will manage an extraordinary member experience. Development of excellent collaborative relationships with the President, the Board of Directors and Committees along with staff reports is an expectation.

The new General Manager will employ strategies to create and maintain high standards enhancing Menlo Circus Club for the membership and outside of the Club. He/she must have an affable personality and a gracious demeanor and will be expected to be high touch with the membership and recognized as the front facing leader of the entire operation.

This position requires a strong and personable leader who will develop and execute operations with a high functioning team to provide a world class experience for a discriminating membership. Outstanding candidates will be capable of operating a venerable social and sporting club by applying effective team building, training and delegation and by employing expert financial acumen in operating the business.

Candidates should have a minimum of six to eight years of progressively more responsible private club management positions leading up to a General Manager at a top tier club. Preferred experience would include a local/regional lifestyle setting. Assistant General Managers with excellent relevant experience will be considered as well.

Compensation: The Club will offer a competitive compensation plan, along with standard benefits. Housing is provided on property for the General Manager and their family as a condition of employment.

Interested and qualified candidates should complete the online candidate profile form and submit a compelling cover letter and resume for consideration at <a href="http://denehyctp.com/submissions/">http://denehyctp.com/submissions/</a>. If you have any questions or need further assistance, please contact Kirk Reese at 310.991.9768 or by email at <a href="https://kirk.google.go



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